* VISA prepaid debit cards for spike meals can be used anywhere VISA cards are accepted.
* Leaders need to activate account/card via phone call with SSN, DOB & CV2 code on back of card.
* **After activation you can**:
	+ Access information online at [www.paychekplus.com](http://www.paychekplus.com) or download the “Prepaid CardConnect” mobile app
	+ Obtain FREE balance information by texting “**BAL” to 90831** (ATMs will charge to check balance)
	+ Make a purchase as a CREDIT entry, or as a DEBIT and use your PIN
	+ Get cash back at the register if needed
	+ Get a CASH ADVANCE from a teller at any bank displaying the VISA Acceptance Mark (signed card and gov’t issued photo ID needed). Cannot check balances at this time, so correct amount needs to be specified upon request. Ask for manager if necessary – should be no fee at these locations.
	+ Enroll for text alerts for when deposits are made (different than MCC email notification)
	+ Withdraw cash (no withdraw fees) at an Allpoint ATM’s ([www.allpointnetwork.com](http://www.allpointnetwork.com)), $20 increments only
	+ Can request a personalized card online
* **If you lose a card:**
	+ Report lost card to Cardholder Services to prevent fraud.
		- **1-877-889-0050** - *save this number in your cell phone*
		- support@fsvps.com
	+ Contact Angela @ state office ASAP to obtain a replacement card
		- 406-587-4475 ext 122
		- angela@mtcorps.org
	+ Funds are transferred from the lost card to the new card upon activation
* **If you’ve checked the balance on your card and are unsure whether anticipated spike funds were deposited:**
1. First check with your PM/YPM or RD to see if a spike request was submitted for project.
2. If yes, did you receive an email from Angela indicating funds would be deposited?
* No email: call Angela
* Yes, you received an email:
	+ Check the invoice number to ensure it matches the project under question:

(i.e. ***19\_3055-6.12*** is project 19\_3055, starting June 12th)

* + Check “Settlement Date” on the email, funds will not deposit until then.
		- * If it’s after the “Settlement Date”, call the Customer Service number on the back of your card to verify whether the anticipated deposit occurred.
			* If they say a deposit didn’t occur, then call Angela.
* Remember Debit Cards sometimes have Preauthorization Holds
	+ Tips at a Restaurant
	+ Pumping gasoline at the pump (avoid by paying inside a fixed price)